

DISTRICT SECURITY REQUEST FORM



SANGER UNIFIED SCHOOL DISTRICT

1905 Seventh St.
Sanger Ca, 93657

SCHOOL SITE INFORMATION:

Name of School/Department:	P.O Number*:
Principal:	Event Contact Name:
Address:	Event Location:
Phone:	Event Contact Number:

*for events that require private security services, sites/departments will be responsible for requesting and processing the PO at a rate of \$20.15 per man hour for a standing guard, or \$30.22 w/ less than 72 hour notice. Sites/departments will also be assessed a 2 hour minimum on all requests for private security services.

COVERAGE DETAILS:

24 Hr Coverage:	Start Date:	End Date:	Start Time:	End Time:	Number of Officers/Notes:
<i>Example: No</i>	<i>9/19/2016</i>	<i>9/19/2016</i>	<i>18:00</i>	<i>22:00</i>	<i>2</i>

EVENT DETAILS AND/OR SPECIAL INSTRUCTIONS FOR GUARD:

SUPPORT SERVICES USE ONLY:

REQUESTOR NAME:	DATE RECEIVED:
APPROVAL SIGNATURE:	DATE APPROVED:

CIS USE ONLY:

EQUIPMENT		DELIVERY	PICK-UP
Radio, Posse Box, and Radio _____			
SCHEDULED		FILE SAVED BY	
Temporary _____	Master _____		
134 OR 234 NOTIFIED	CALL SIGN		
Call SUSD to Confirm CIS Received the Form			